



# Education

## High School

School Name: \_\_\_\_\_

City and State: \_\_\_\_\_

Degree or # of Years Completed: \_\_\_\_\_

Grade Point Average: \_\_\_\_\_

## College

School Name: \_\_\_\_\_

City and State: \_\_\_\_\_

Degree or # of Years Completed: \_\_\_\_\_

Major or Subject: \_\_\_\_\_

Grade Point Average: \_\_\_\_\_

List any certificates earned or in progress, and/or any additional training programs not included in your formal education.

---

---

List any Professional Affiliations to which you belong (You may exclude membership which would indicate age, sex, color, race, creed, national origin, religion, marital status, sexual orientation, political belief, disability, or other protected status).

---

---

## Previous Employment

List your current or most recent employment first. Include work related internships, military and volunteer work.

Current or most recent Employer: \_\_\_\_\_

City and State: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Supervisor's Name and Title: \_\_\_\_\_

Position Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Salary: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

May We Contact Your Employer: Yes \_\_\_\_\_ No \_\_\_\_\_

Previous Employer: \_\_\_\_\_

City and State: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Supervisor's Name and Title: \_\_\_\_\_

Position Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Salary: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

May We Contact Your Employer: Yes \_\_\_\_\_ No \_\_\_\_\_

Previous Employer: \_\_\_\_\_

City and State: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Supervisor's Name and Title: \_\_\_\_\_

Position Title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Salary: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

May We Contact Your Employer: Yes \_\_\_\_\_ No \_\_\_\_\_

### **Other Qualifications**

---

---

---

### **Terms of Employment**

#### **All hiring and employment at Steinhouse Supply Co Inc is at will.**

I understand this application is not an employment contract, nor can it be used to create one. Employment by Steinhouse Supply Co Inc has no specific term and may be terminated by the employee or Steinhouse Supply Co with or without notice. I acknowledge that Steinhouse Supply Co Inc has not made any promises or representations that differ from those contained in this paragraph.

I understand I must provide satisfactory documents to establish my identity and right to work in the United States, if I am offered a position with Steinhouse Supply Co Inc, and that failure to provide this evidence will result in the termination of my employment.

I release and agree to hold harmless any individual, company, business institution or government agency from all liability with regard to furnishing information to Steinhouse Supply Co Inc. I agree to release and hold harmless Steinhouse Supply Co Inc from all liability with respect to the receipt of such information.

I certify that the information I have furnished on this application form is true and complete. I understand that if any misrepresentation has been made by me verbally or in writing, any offer of employment made to me may be withdrawn or my subsequent employment with Steinhouse Supply Co Inc may be terminated.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

## Background Investigation Authorization

I understand that an investigative report may be generated on me that may include information as to my character, work habits, performance and experience, along with reasons for termination of past employment, financial/credit history, criminal history records from any criminal justice agency in any or all federal, state, city and court jurisdictions, state Department of Motor Vehicle/Drivers License Records to include traffic citations and registrations, military records from the National Personnel Record Center, education records including transcripts, and requests for records and information from any individual, company, firm corporation, present and/or past employers and public agencies (including the Social Security Administration and Immigration & Naturalization Service). I fully understand that Steinhouse Supply Co Inc and/or their agent, Confirm Choice, LLC may be requesting information from public and private sources about any of the information noted earlier in this paragraph, and I fully give my consent for Steinhouse Supply Co Inc and Comfirm Choice, LLC to do so.

According to the Fair Credit Reporting Act (FCRA), I am entitled to know if the considerations for which I am applying are denied because of information obtained from a consumer-reporting agency. If so, I will be notified and be given the name of the agency providing that report. I agree that a photocopy or telephonic facsimile of this authorization shall be valid as the original. This release is valid for most federal, state and county agencies. I hereby authorize, without reservation, anyone contacted by Steinhouse Supply Co Inc and/or their agent, Comform Choice, LLC to furnish the information described in Section 1.

### Applicant - Complete the following:

---

**Signature**

**Print full name**

**Today's date**

The following information is required by law enforcement agencies and other positive identification purposes when checking public records. It is confidential and will not be used for any other purposes.

---

**Print other names you have used**

---

**Social Security Number** – only used in order to confirm your identity for purposes of completing an accurate background investigation. Supplying your SS# is optional but is needed to complete the hiring process.

---

**Date of Birth** – The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. Your date of birth is required on this form in order to confirm your identity for purposes of completing an accurate background investigation, and is not provided to the hiring official for any purpose in connection with consideration of your application for employment.

---

**Home Address**

**City**

**State**

**Zip**

---

**Driver's License Number and State**

**Name as it appears on License**

---

**Previous address #1**

**Previous address #2**

Have you ever been convicted of, plead guilty, or “no contest” to a crime that has or has not been expunged or removed from your record? \_\_\_\_ If yes, please explain and include the city/state/county and the year the crime occurred for each conviction)

---

---

## Pre-Employment Drug Testing Consent and Release Form

I hereby consent to submit to an urinalysis and/or other tests as shall be determined by Steinhouse Supply Co Inc in the selection process of applicants for employment, for the purpose of determining the drug content thereof.

I agree that any provider may collect these specimens for these tests and may test them or forward them to a testing laboratory designated by the company for analysis.

I further agree to and hereby authorize the release of the results of said tests to Steinhouse Supply Co Inc.

I understand that it is the current illegal use of drugs and/or abuse of alcohol that prohibits me from being employed at Steinhouse Supply Co Inc. If employed, I also agree to random, post accident, and reasonable suspicion testing.

I further agree to hold harmless Steinhouse Supply Co Inc and its agents, from any liability arising in whole or part out of the collection of specimens, testing, and use of the information from said testing in connection with Steinhouse Supply Co Inc's consideration of my employment application.

I further agree that a reproduced copy of this pre-employment consent and release form shall have the same force and effect as the original.

I have carefully read the foregoing and fully understand its contents. I acknowledge that my signing of this consent and release is a voluntary act on my part and that I have not been coerced into signing this document by anyone.

Applicant Print Name \_\_\_\_\_ SS# \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness Print Name \_\_\_\_\_

Witness Signature \_\_\_\_\_

## Steinhouse Supply Co Inc Math Test

Applicant \_\_\_\_\_ Date \_\_\_\_\_

$16 + 50 =$

$42 \times 30 =$

$28 \times 26 =$

$23 + 28 =$

$39 - 59 =$

$30 \times 15 =$

$57 \times 28 =$

$35 + 41 =$

$58 - 34 =$

$31 \times 28 =$

$18 - 15 =$

$23 \times 52 =$

$24 + 18 =$

$27 + 29 =$

$10 - 52 =$

$40 \times 42 =$

$37 - 35 =$

$44 + 46 =$

$42 + 48 =$

$45 - 25 =$